



# 2021 VETERANS DAY CELEBRATION PARADE APPLICATION

## Thursday, November 11, 2021

### Parade Steps Off at 10:00 a.m.

- The parade will travel NORTH on La Cadena Avenue beginning at “O” Street and ending at “D” Street.
- For the safety of all, absolutely NO items will be thrown from floats or vehicles of any kind to spectators.

The City of Colton invites you to participate in this year’s Colton Veterans Day Parade. The Parade will be held on Thursday, November 11, 2021, beginning at 10:00 a.m. Your entry application and release from liability forms are included with this cover letter.

### **APPLICATIONS**

Applications must be **TYPEWRITTEN** or **PRINTED**, and **SIGNED**, and submitted by **November 1, 2021**. You will receive a confirmation of your entry and check-in information, once your application and proof of identification are received.

**There is no fee for entries, but the following items will be required:**

- Completed Application submitted by the deadline
- Identification Verification of Contact Person
- Copy of Driver’s License of Vehicle Operator if a vehicle is being used
- Copy of Auto Insurance for vehicle (and trailer) if these are part of entry
- Roster of Entry Participants

**NOTE:** All entries should be clearly identified and decorated appropriately to reflect our theme: Honoring Our Veterans.

Available entry spaces are filled on a first come, first serve basis.

Be sure to read all the rules and regulations to assure your compliance with them and to prevent any last-minute ineligibility and/or disqualifications.

### **STAFF CONTACT**

Melanie Sanchez, Recreation Specialist • Phone: 909.370.6117 • Email: [msanchez@coltonca.gov](mailto:msanchez@coltonca.gov)  
Razili Ramirez, Recreation Coordinator • Phone: 909.370.6152 • Email: [raziliramirez@coltonca.gov](mailto:raziliramirez@coltonca.gov)

# 2021 City of Colton Veterans Day Parade

## General Rules and Regulations:

1. Entries must observe all applicable rules and regulations and follow all instructions from police or parade officials or they will be removed from the parade. A parade application does not guarantee participation.
2. All entries must be approved by City Staff. Entries may display a variety of designs, so long as the theme is patriotic. The Parade Committee reserves the right to withdraw any unit, costume or performance that does not meet parade rules or regulations, or conform to the standards of reasonable public taste.
3. Accepted entries will receive notice by **November 5, 2021**. You will also receive information on a specific check-in time and staging area.
4. Accepted applications may not be transferred to other individuals or organizations.
5. All children under the age of 18 participating in the parade must be supervised by an adult.
6. No children under the age of eight (8) will be allowed to walk unaccompanied in the parade.
7. Enticing the public (specifically children) into the parade route (street) to pick up candy or other items thrown from the floats or vehicles is considered a violation of public safety and entrants will be asked to leave the parade route and may result in a fine. **DO NOT THROW** items into the crowd or street. Items may be handed out, but not thrown.
8. Participants will not accost parade route spectators. No water guns or water balloons will be used to spray or throw at the spectators.
9. **ALCOHOL, SMOKING AND VAPING** are strictly forbidden on any float, in any vehicle or on the person of any participant. Participants consuming alcohol prior to or during the parade will be removed.
10. No unit may impede the continuous flow of the parade. Stay within one float length of the entry in front of yours to ensure safety.
11. If for any reason a gap of greater than 20 feet is created, floats must close the gap. Stopping or reversing motion on the parade route will be grounds for disqualification. This may also result in removal from the parade and jeopardize future invitations to participate.
12. All participants must be covered under one or more signed 'Parade – Liability Release' forms. The form is found on page 6 of this application. This must be submitted with the application to be considered.
13. Riders should not leave their floats until they have safely reached Fleming Park or the City Hall parking lot. This is the **ONLY** designated area for riders to unload from their floats.
14. All Entries must be in place at their designated time at the designated assembly area. Representatives must check in prior to lining up to confirm participation.
15. The City of Colton is not responsible for theft or damage to your property.
16. Entries shall not interfere, verbally or physically, with the activities of other special event participants. All questions and/or complaints should be directed to the City of Colton, 670 Colton Ave., Colton, CA 92324, 909-370-6153.
17. The City has the right, without compensating the Vendor(s), to photograph or record Vendor(s), Vendor(s) booth and Vendor(s) products and to reproduce, release and utilize these in publicity materials.
18. **DECISIONS REGARDING ALL ENTRIES ARE FINAL.**
19. Entries shall comply with all of the above rules. Noncompliance, including offensive conduct, may result in immediate revocation of the right to participate in any future special event within the City of Colton. The City of Colton reserves the right to refuse participation to any applicant. Special Event rules and regulations are subject to change without notice.

### **Band and Marching Unit Requirements:**

1. All entries must be in full uniform.
2. If for any reason a gap of greater than 50 feet is created, marching units must increase the pace to close the gap. Stopping or reversing motion on the parade route will be grounds for disqualification.

### **Float Requirements:**

1. Floats are encouraged and welcomed.
2. Use live or recorded music when possible. If music or sound is to be used, please note this on the application as it is a consideration of placement.
3. Floats are not to exceed 13½ feet in height or 16 feet in width. Maximum length is 40 feet per unit.
4. No additional vehicles (including, but not limited to cars, vans, scooters and marchers) will be allowed to accompany units, unless pre-approved by City Staff.
5. Drivers must always remain with floats and be appropriately dressed.
6. **ATTENTION DRIVERS:** The speed of the parade is 5 miles per hour, maximum. The drivers need to pay close attention to the float/band/group in front of them and maintain a minimum space of 20 feet between them.
7. All floats must carry a fire extinguisher with them.
8. All floats and vehicles and their drivers must provide proof of insurance (necessary insurance: combined bodily injury and property damage with limits of \$100,000). Evidence of insurance must be received **ALONG WITH YOUR APPLICATION** to be eligible for participation in the parade.
9. All participants riding on the floats must be wearing safety belts or have handholds while the float is moving. Floats that do not have safety belts or handholds will not be allowed in the parade. Safety belts must be worn on the outside of garments.

### **Equestrian Entry Requirements:**

1. No riders under twelve (12) years of age.
2. No stallions.
3. Only one rider per horse.
4. Each rider (or group) must provide their own clean-up unit. Any entry without a clean-up unit will not be allowed on the parade route. A \$200.00 fine shall be assessed for any entry failing to clean up their animal wastes.
5. Any rider showing inability to control their animal will be deemed unsafe and will be removed from the parade.
6. Equestrian entries are required to have side walkers during the parade.
7. All equestrian entries must provide proof of insurance (necessary insurance: combined bodily injury and property damage with limits of \$100,000). They must name the City of Colton additionally insured. Evidence of insurance must be received by the City WITH YOUR APPLICATION.

**APPLICATION DEADLINE IS NOVEMBER 1, 2021 by 5:00 P.M.**

## 2021 City of Colton Veterans Day Parade Application

Event Date **Thursday, November 11, 2021**

Amount of Line Up Space Required: \_\_\_\_\_

*Read entire form carefully BEFORE signing. Incomplete forms will NOT be accepted.*

Name of Entry: \_\_\_\_\_

Business / Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Zip: \_\_\_\_\_

Primary Phone: \_\_\_\_\_

Secondary Phone: \_\_\_\_\_

Alternate \_\_\_\_\_

Contact Person: \_\_\_\_\_

Alternate Email: \_\_\_\_\_

I have read and agree to all rules and regulations put forth by the City of Colton and will educate and enforce with participants within this entry.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

### CLASSIFICATION (Please mark the appropriate box)

- Marching Band     Float     Marching Group     Other: (Describe Below)  
 Elected Official     Equestrian     Military Vehicle

## PARADE SCRIPT

From: (CITY) \_\_\_\_\_

Name of Entry \_\_\_\_\_

Individuals Participating in Parade: \_\_\_\_\_

What would you like the MC to say about your organization? (Use back of form if needed)

### FOR OFFICE USE ONLY

DATE/  
TIME  
RECEIVED:

STAFF  
INITIALS:

ID VERIFIED:

ROSTER  
TURNED IN:

# 2021 VETERANS DAY PARADE

## INDEMNIFICATION, WAIVER, AND RELEASE OF LIABILITY

In consideration of being allowed to participate in the City of Colton Veterans Day Parade, I/We hereby assume the risk of, and responsibility for, any such injury, death, or damage arising out of or in any way connected with participation, including injury, death, or damage resulting from any acts or omissions, whether negligent or not, or any property or equipment owned or supplied by or on behalf of Colton Community Services, the City of Colton, its officials, officers, employees, agents, volunteers, and any other City of Colton affiliate. Additionally, in consideration for participating in the City of Colton Veterans Day Parade, and to the maximum extent permitted by law, I voluntarily agree to indemnify and hold harmless, in advance, Colton Community Services, the City of Colton, its officials, officers, employees, agents, volunteers, and any other City of Colton affiliate, for any and all claims, lawsuits, demands, causes of action, costs, expenses, liabilities, losses, damages or injuries of any kind, in law or equity, to property or persons, including wrongful death, which may be brought by any person against Colton Community Services, the City of Colton, its officials, officers, employees, agents, volunteers, and any other City of Colton affiliate that may have or may hereafter accrue and that in any manner arise out of, pertain to, or are incident to said participation in the City of Colton Veterans Day Parade, whether or not it consists of acts, omissions, or conduct which is deemed negligent (active or passive), willful, or otherwise. It is further understood and agreed that this waiver, release, and assumption of risk is to be binding on my executors, heirs, administrators, and assigns. To the best of my knowledge, I have no physical condition which would interfere with my ability to participate or endanger my health. I have read and fully understood the foregoing and all of the information provided by me in the entry is true. I further give permission to the City of Colton for the taking of photos of myself and/or the persons I have registered above during recreational activities, and for those photos to be used in City publications and/or City websites.

I/We hereby certify that we shall be personally responsible, on behalf of our group/organization, for any damage or abuse of buildings, streets, equipment, or other facilities through the participation by our group/organization. I/We agree to abide by and enforce the rules and regulations of the City of Colton. I/We give my permission to the City of Colton for the taking of photographs of myself and/or the persons I have participating in my entry during the timeframes of the event, and for those photos to be used in City publications, materials and/or City websites. I/We understand that is not confirmed entry into the parade. A confirmation will be will be issued once the application is approved and documentation has been turned in. I understand that this application is subject to approval and is not a confirmation of parade entry.

### Participant Understanding and Acknowledgement:

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. Although the City is following recommended steps by County health officials, the City cannot protect participants and their family against all possible risks of COVID-19. You understand and acknowledge that participants are encouraged to wash their hands frequently and must take all necessary steps to protect their health consistent with federal, state and county public health guidelines. By applying to host an indoor gathering, you understand that you may potentially be exposed to others who might have COVID-19, you acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that your attendees and yourself may be exposed to or infected by COVID-19 and that such exposure or infection may result in personal injury, illness, permanent disability, and death.

# **2021 VETERANS DAY PARADE**

## **INDEMNIFICATION, WAIVER, AND RELEASE OF LIABILITY**

I have carefully read this Agreement and fully understand its contents. I understand that I am making the above representation herein on behalf of myself. I agree that I will follow all obligations herein or other directives provided by Colton Community Services, the City of Colton, its officials, officers, employees, agents, volunteers, and any other City of Colton affiliate. I further understand and acknowledge that I am giving up valuable legal rights on behalf of myself and I knowingly and voluntarily give up these rights of my own free will on behalf of myself by signing this Agreement.

Organization Name: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

FOR OFFICE USE ONLY		
DATE/ TIME RECEIVED:	STAFF INITIALS:	ID VERIFIED:



## LIABILITY WAIVER

(To be signed by EACH participant or their Parent/ Guardian, **After** Reading the Following Statement)

- In consideration of my participation in this activity, I hereby agree to indemnify and hold harmless the City of Colton and its officers, agents, and employees from any liability, claim, or action for damage resulting from, or in any way arising out of, any participation in this activity by either myself and/or the persons I have registered above.
- I understand that participation in this activity can result in bodily injury, including disability, dismemberment, or death.
- Furthermore, I give permission to the City of Colton, its officers, agents, and employees to obtain medical treatment for myself and/or the participants registered above in the event of accident or illness, and I agree to be responsible for any financial liability resulting from any such decisions to obtain such treatment.
- I further give permission to the City of Colton for the taking of photos of myself and/or the persons I have registered above during recreational activities, and for those photos to be used in City publications and/or City websites.
- I avow that I am authorized to consent and sign on behalf of myself and/or the participants listed below.

*ALL AREAS MUST BE FILLED TO TURN IN ROSTER*

	Print Name	Signature	Print Name of Parent/Guardian, if under 18 years old.	Signature of Parent/Guardian, if under 18 years old	Emergency Phone #
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

## 2021 COLTON VETERANS DAY PARADE ROSTER

(Additional names can be added to the back of form if needed)

*As the parade entry contact, I hereby certify that all the information above is correct and in no way falsified.*

Contact Name: \_\_\_\_\_ Organization Name: \_\_\_\_\_