

Colton Chamber of Commerce 655 North La Cadena Drive Colton, CA 92324-2822 Ph (909) 825-2222 Fa (909) 824-1650 www.coltonchamber.org

## **Ribbon Cutting Information**

The Colton Chamber would be happy to help your business celebrate with a Grand Opening, Ribbon Cutting or Groundbreaking Ceremony. As you prepare, here are some tips and suggestions to help you execute an excellent event!

## Guidelines:

- To have a Colton Chamber representative present, your company must be a Chamber member.
- Your company must meet one of the following qualifications:
  - Your business opened its doors within the last 12 months.
  - Your business changed ownership or is under new management in the last six months.
  - Your business moved to a new location.
  - Your business has a grand re-opening, remodel or expansion at its present location.
- We require you to schedule the ribbon cuttings at least two weeks in advance.
- Your company is required to fill out this survey before the Chamber can confirm your date. *Please allow 48-72 hours for processing.*

Need helpful tips on ribbon cuttings? We've compiled some for you.

Just a reminder that the Chamber is not responsible for guaranteeing event attendance.

Have additional questions? Please reach out to the Executive Director.



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## **Ribbon Cutting Request Form**

When and where is your upcoming ribbon cutting? Please include the date, time and location of your event.		
Ribbon Cutting Date		
Location Name		
Location Address		
Location City		
Location Zip		
Event Start Time		
Event End Time		
Time of Ribbon Cutting		
What would you like the Chamber participant to do?		
Attend Event		
Speak at Event		
Stand and cut the Ribbon with you		
Other		
Please provide any social handles you would like included.		
Twitter		
Facebook		
Other		
Would you like the Chamber to post your ribbon cutting to Member News? Please keep in mind that if we post for you, you will not be able to edit or change the posting.		
Yes, Chamber will post.	No, I will post.	



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Please provide your contact information.	
Name	
Company/Organization Name	
Phone Number	
Email	
Address	
City	
State	
Zip Code	